

## Laptop Printing Instructions Mac OS X

### Before you begin:


Your wireless connection must be working and connected to the internet.

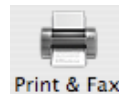
### Downloading printer driver:

You must download and install the Canon iR3025 Mac Driver:

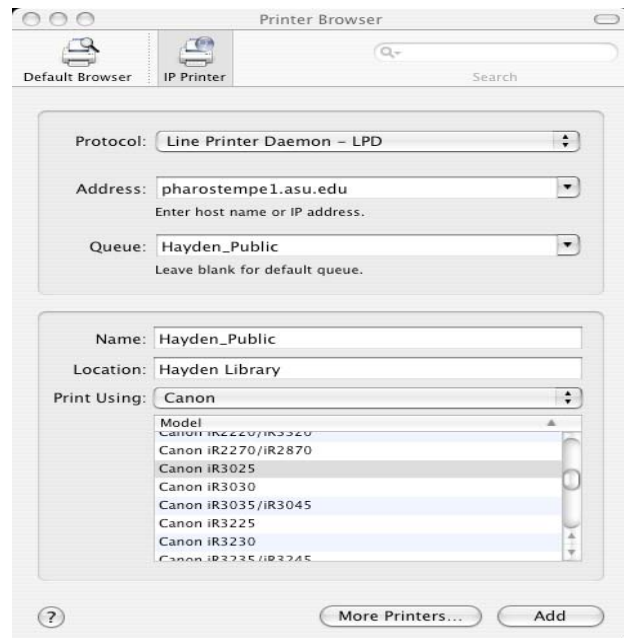
1. Go to [http://www.asu.edu/lib/resources/networked/printing/canon\\_ir3025\\_mac.zip](http://www.asu.edu/lib/resources/networked/printing/canon_ir3025_mac.zip)
2. After file is downloaded, double click and then, then click on **PPD Installer**

### Installing the printer:

1. Click the “**Apple Icon**” in the upper left, and then “**System Preferences.**” Once in System Preferences click “**Print & Fax.**”
2. Once the **Printer & Fax Utility** is open click the “**Add**” icon. 
3. The “**Printer Browser**” dialog appears. Select “**IP Printer**” on the top.
4. Under **Protocol**, set it to “**LPD.** Under “**Address,**” enter **pharostempe1.asu.edu.** For the “**Queue**” enter one of the following, depending on which library you are in.



- a. **Hayden: Hayden\_Public**
- b. **Noble: Noble\_Public**
- c. **Architecture: AED\_Public**
- d. **Music: Music\_Public**
- e. **Fletcher: Fletcher\_Public**



5. For “**Name**,” it’s a good idea to name the printer the same as what you chose for the queue name – for example, *Hayden\_Public*. The “**Location**” field is optional.
6. For the “**Print Using**” field, choose “**Canon**” and select “**Canon iR3025.**” Once finished, click “**Add.**” You are now finished and ready to print.

## **Printing your job (Important!)**

**When you print, your job will immediately be sent to the print queue. There will not be a dialog box box asking you to name your job. Your print job will be available for pick up at any release station in the library. When you swipe your card at a release station, your job will be identified by your laptop username and not your ASURITE ID.**

## **Need Help?**

Please contact the Library Systems Help Desk at 480-965-9093 for assistance.